

# Collection Of Statistics Rules, 2024

[10th December 2024]

## PREAMBLE

G.S.R. 761(E).-In exercise of the powers conferred by section 33 of the Collection of Statistics Act, 2008 (7 of 2009), and in supersession of the Collection of Statistics Rules, 2011, except as respects things done or omitted to be done before such supersession, the Central Government hereby makes the following rules, namely:-

### Rule 1. Short title and commencement.

- (1) These rules may be called the Collection of Statistics Rules, 2024.
- (2) They shall come into force on the date of their publication in the Official Gazette.

### Rule 2. Definitions.

- (1) In these rules, unless the context otherwise requires,-
  - (a) "Act" means the Collection of Statistics Act, 2008;
  - (b) "adjudicating officer" means the officer appointed under section 15A of the Act;
  - (c) "appellate authority" means the officer authorised by appropriate government under section 15B of the Act;
  - (d) "arrear of land revenue" means the amount due and recoverable as penalty in terms of the section 15 of the Act and recoverable in accordance with the Revenue Recovery Act, 1890 (1 of 1890);
  - (e) "Form" means a form appended to these rules;
  - (f) "nodal officer" means an officer designated as nodal officer under rule 3 of these rules;
  - (g) "personal information" means any information, whether true or not, and whether recorded in a material form or not, about an informant whose identity can reasonably be ascertained from such information;
  - (h) "reference period" means the time period over which the data collected reflects the characteristics of the units of enumeration;
  - (i) "State Government", in relation to a Union territory, means the Administration thereof; and
  - (j) "outsourcing" means making use of the services of a private service provider for the purposes of these rules.

- (2) Words and expressions used but not defined herein shall have the meanings respectively assigned to them in the Act.

### **Rule 3. Nodal officer.**

- (1) The Central Government shall designate an officer not below the rank of a Joint Secretary to the Government of India in a nodal Department dealing with statistical matters, as the nodal officer for exercising powers and performing duties under these rules.
- (2) Every State Government shall designate an officer not below the rank of a Deputy Secretary to the State Government in a nodal Department dealing with statistical matters, as the nodal officer for exercising powers and performing duties under these rules.

### **Rule 4. Powers and duties of nodal officer.**

- (1) The nodal officer designated by the Central Government under subrule (1) of rule 3 shall perform the duties as per section 3A of the Act including coordination and supervision of statistical activities in the following manner, namely:-
- (a) maintain and update the register of statistics officers, adjudicating officers and appellate authority appointed by the Central Government;
- (b) obtain and maintain, from time to time, information on the availability of statistics including unit-level data, whether collected under the provisions of the Act or not, with different Departments of the Central Government and nodal officers in the States;
- (c) advise the Departments of the Central Government and the nodal officers in the States on steps to improve the statistical potential of administrative records to avoid conducting separate statistical surveys to collect statistics contained or purported to be contained in such administrative records;
- (d) issue instructions from time to time on promoting the sharing of statistical information including unit-level data among different Departments of the Central Government and States to avoid unnecessary duplication of programmes of collection of statistics and resolve disputes or differences of opinion, if any, among them on the issue;
- (e) submit annual report to the Central Government on the working of the Act; and
- (f) for the purpose under clause (e) of sub-rule (1) of rule 4, nodal officer may call for any information as he deems fit, including the number of cases adjudicated and penalty imposed by the appropriate Government.
- (2) The nodal officer designated by the State Government under sub-rule (2) of rule 3 shall -
- (a) maintain and update the register of statistics officers, adjudicating officers and appellate authority appointed from time to time in the State;
- (b) obtain and maintain from time to time information on availability of statistics including unit-level data, whether collected under the provisions of the Act or not, with different Government Departments and local governments in the State;
- (c) advise the Departments of the State Government and local governments in the State on steps to improve the statistical potential of administrative records to avoid conducting separate

statistical surveys to collect statistics contained or purported to be contained in such administrative records;

- (d) issue instructions from time to time on promoting the sharing of statistical information including unitlevel data among Departments of the State Government and local governments in the State to avoid unnecessary duplication of programmes of collection of statistics and resolve disputes or differences of opinion, if any, among them on the issue;
- (e) obtain reports, as may be required, on the working of the Act from Government Departments and local governments in the State and submit annual report on the working of the Act in the State to the nodal officer appointed by the Central Government; and
- (f) for the purpose under clause (e) of sub-rule (2) of rule 4, nodal officer may call for any information as he deems fit, including the number of cases adjudicated and penalty imposed by the appropriate Government.

### **Rule 5. Direction on collection of statistics.**

- (1) Any Department of the Central Government shall, before making a direction under section 3 of the Act for collection of statistics on any subject for any reference period in any geographical unit under its jurisdiction, consult the nodal officer of the Central Government to avoid unnecessary duplication in collection of statistics.
- (2) Any Department in a State Government or any local government in a State shall, before making a direction under section 3 of the Act for collection of statistics on any subject for any reference period in any geographical unit under its jurisdiction, consult the nodal officer in the State to avoid unnecessary duplication in collection of statistics.
- (3) The nodal officer shall, on receipt of any request under sub-rule (1) or sub-rule (2), as the case may be, within a period of one month render such advice as may be necessary to avoid duplication in collection of statistics.
- (4) The appropriate Government on receipt of advice under sub-rule (3) shall communicate to the nodal officer, the reasons in all cases of disagreement with such advice, at least fifteen days prior to issuing notification under section 3 of the Act.
- (5) Every notification issued under section 3 of the Act shall contain the following particulars, namely:-
  - (a) subject and purpose for collection of statistics;
  - (b) geographical area for the collection of statistics;
  - (c) method of data collection;
  - (d) nature of informants from whom data may be collected;
  - (e) the period during which the collection of statistics may be completed;
  - (f) reference period;

- (g) nature of the information to be collected;
  - (h) language in which information is to be furnished by the informant;
  - (i) obligation of informant;
  - (j) nature of business records and other records which may be inspected;
  - (k) the manner of inspection; and
  - (l) details of statistics officers, adjudicating officers and appellate authorities, as provided in rule 7.
- (6) A copy of every notification referred in sub-rule (5) shall be forwarded to the nodal officer of the Central Government and the nodal officer of the State concerned.
- (7) Appropriate Government may like to place such notifications in public domain.

### **Rule 6. Principles for prescribing information schedules.**

In respect of prescribing any information schedule in any form, for the collection of statistics on any subject, the appropriate Government, as the case may be, shall satisfy itself that -

- (i) it has the authority to direct collection of statistics on the subject under the Act subject to the restrictions given in the proviso to section 3 of the Act;
- (ii) it has, for the purpose of finalising items on which information is to be collected, consulted the nodal officer to include the requirements of other Government Departments;
- (iii) excessive demands would not be placed on the informants by making the direction and for the purpose field testing of information schedules has been carried out where necessary;
- (iv) the range and detail in the information schedules specified for the collection of statistics on any subject shall be limited to what is absolutely necessary;
- (v) the reporting burden shall be spread as widely as possible over informant populations through appropriate sampling;
- (vi) the information sought from business shall, as far as possible, be readily available from their accounts and electronic means are used where possible to facilitate their collection;
- (vii) best estimates and approximations on any item of information sought shall be accepted when exact details are not readily available with any informant;
- (viii) each information schedule used for collecting statistics from any informant has, where necessary, a provision for particulars on which information may be furnished at the discretion of the informant;
- (ix) provision is made in each information schedule for filling up the details and appending the signature of the person concerned who would be engaged in the collection of statistics;

- (x) indicate in each information schedule, for the general information of informants prior to collection of statistics from them under the Act, its plan, if any, to disclose any information collected from them which in the opinion of the appropriate Government is otherwise available to the public under any other Act or as a public document or which is in the form of an index or list of the names and addresses of informants together with the classification, if any, allotted to them and the number of persons engaged; and
- (xi) make a provision in each information schedule to obtain written consent from each informant whose information other than the information covered in clause (x), it proposes to disclose.

**Rule 7. Appointment of statistics officers, adjudicating officers and appellate authorities.**

- (1) The appropriate Government under section 4, 15A and 15B of the Act may appoint statistics officers, adjudicating officers and appellate authorities and shall provide with following particulars, through any notification issued thereto, namely:-
  - (a) designation and address of the officer appointed as statistics officer, for each geographical unit for the collection of statistics;
  - (b) designation and address of the officer appointed as adjudicating officer for each geographical unit for the collection of statistics;
  - (c) designation and address of the officer appointed as appellate authority for each geographical unit for the collection of statistics;
  - (d) details of any agency or company or organisation or association or person engaged for the collection of statistics, and, terms and conditions of engagement and safeguards laid down for the purpose;
  - (e) the form and the particulars required or the interval within which, and the statistics officer to whom, the statistical information by the informants shall be furnished; and
  - (f) the powers, if any, delegated under sub-sections (4) or (6) of section 4 of the Act to any statistics officer.
- (2) Every statistics officer, adjudicating officer and appellate authority, immediately on their appointment, shall submit an undertaking in Form-I to the appropriate Government.

**Rule 8. Registration of statistics officers, adjudicating officers and appellate authorities.**

The appropriate Government shall maintain a record of statistics officers, adjudicating officers and appellate authorities in respect of their appointment, their terms and geographical areas for which they have been appointed, in Form-II on the basis of the notifications provided under section 3 of the Act read with rule 5 of these rules.

**Rule 9. Powers and functions of a statistics officer**

A statistics officer, appointed for the purposes of collection of statistics on any subject in any geographical unit, shall -

- (i) take, aid in and supervise the collection of statistics;

- (ii) cause agencies to be appointed or engaged for collection of statistics;
- (iii) obtain an undertaking from all the persons engaged in the collection of statistics in Form-I and forward them to the appropriate Government or to an officer authorised for the purpose by that Government;
- (iv) devise or cause to devise relevant information schedules and the mode or modes of collection of statistics with necessary approvals, if any;
- (v) allot or cause to allot work of collection of statistics in his jurisdiction to different persons and agencies engaged for the purpose;
- (vi) provide all the relevant material to be distributed to agencies engaged and arrange for their training for facilitating the collection of statistics;
- (vii) cause to provide necessary publicity for the collection of statistics at an appropriate time;
- (viii) coordinate the work of all agencies during the period of collection of statistics and maintain liaison with local authorities for smooth conduct of the collection of statistics;
- (ix) cause notices to informants, for furnishing information, issued under his signature, where necessary, and cause acknowledgements received from such informants, to be kept in safe custody;
- (x) take steps, in case of statistical surveys having the same set of informants with different reference periods, to issue only one notice to each informant indicating therein the information required to be furnished and the reference periods for which the information is required;
- (xi) cause entry of persons authorised by him in writing and carrying a photo-identity card issued by him into any premises of any informant for collection of statistics;
- (xii) cause necessary assistance provided to informants requiring such assistance for furnishing the information sought;
- (xiii) cause access to any informant to the information collected from that informant for facilitating intimation of corrections or amendments on any inaccurate information;
- (xiv) cause verification of information furnished by any informant;
- (xv) In cases of contraventions of the Act, following due process, initiate action against alleged contravener in accordance with the provisions of the Act and these rules;
- (xvi) obtain from the agencies engaged in the collection of statistics, all the information schedules, all the undertakings obtained from persons engaged in the collection of statistics, and all other relevant records and documents on completion of their work and forward them with a certificate to that effect to the appropriate Government or to any officer authorised by that Government;
- (xvii) carry out such other tasks as may be necessary for the successful collection of statistics;

- (xviii) submit periodical reports as may be specified by the appropriate Government;
- (xix) maintain the register of cases reported as contraventions of the Act, their disposals, details of penalties and recoveries and status thereof;
- (xx) monitor the compliance of order of deposit of the penalty when it becomes due in accordance with the orders of the adjudicating officer or appellate authority; and
- (xxi) initiate the process of recovery of penalty, as an arrear of land revenue, in cases of non deposit of penalty as ordered.

#### **Rule 10. Assistance in collection of statistics.**

- (1) Every Department of the Central Government or the State Government or the local governments shall furnish within such time and in such form as required, the list of informants and other information which is available with them, relevant for conducting anystatistical survey under these rules to a statistics officer or any agency or person authorised by the appropriate Government upon receipt of a notice to that effect.
- (2) The appropriate Government or a statistics officer, as the case may be, may write to any Department ofthe Central Government or the State Government or any local government specifying the nature of assistance required for collectionof statistics under the Act and upon receipt of such communication, the latter shall comply with the requirement to the extent feasible.
- (3) In cases of collection of statistics in disturbed areas, the police, the para-military and the armed forces shall provide such assistance as would be required by the concerned statistics officer.

#### **Rule 11. Duty to furnish information.**

Subject to the provisions of section 6 of the Act,-

- (i) every informant shall, on demand, produce or give a copy of any books of accounts, vouchers, documents, or other business records or personal records or documents in his possession relevant to the collection of statistics under the Act to any statistics officer or any person authorised by him in writing and carrying a photo-identity card issued by him, and the statistics officer or the authorised person, as the case may be, may take a copy or extract of such record or document; and
- (ii) the head of every family shall be responsible to furnish or cause to furnish the correct details of name and number of members, other particulars, records and documents, as may be required, of the family of which he is the head including dependants:

provided that in so far as inmates of institutions, such as orphanages, old age homes, and mental asylums are concerned, the responsibility for providing or causing to provide the requisite details, records and documents shall lie with the head of the Institution.

#### **Rule 12. General terms, conditions and safeguards for outsourcing.**

Every contract or arrangement for the collection of statistics under the Act by any person or agency or company or organisation or association shall be subject to the following terms, conditions, and safeguards, namely:-

- (a) outsourcing arrangements shall be subject to a formal and comprehensive written contract;

- (b) functions which are to be decided and enforced by the appropriate government under the Act shall not be outsourced;
- (c) appropriate Government or a statistics officer or any other officer authorised for the purpose by that Government shall have a right, of information and conduct or order on-site inspections in an outsourcing service providers premises or place of work and right to cancel the contract in case of unsatisfactory performance;
- (d) every agency, engaged in the collection of statistics, shall render such help and assistance and furnish such information to the statistics officer or a person or an agency authorised by him in writing, as he may require for the discharge of his functions, and shall make available for inspection and examinationsuch records, plans and other documents, as may be necessary;
- (e) persons engaged by any agency for the collection of statistics, are made aware of the agency's obligations, and they shall submit a written undertaking in Form-I to the concerned statistics officer not to access, use, disclose or retain personal information except in performing their duties of employment or contractual obligations; and are informed that failure to comply with the provisions of the Act and these rules may render themselves for penalty as per the provisions of the Act;
- (f) each person engaged in any activity relating to the collection of statistics shall be bound by the provisions of the Act and these rules, the violation of which shall render him for penalty as per the provisions of the Act;
- (g) provisions relating to disclosure of information and restrictions of their use under sections 9, 10, 11, 12, 13 and 14 of the Act and these rules shall have effect during the period of collection of statistics provided in the contract and shall continue to have effect even after the termination or completion of the contract, as the case may be;
- (h) the appropriate Government or any statistics officer or any other authority appointed by the appropriate Government on receipt of any complaint shall immediately communicate the agency engaged in collection of statistics of only those details of the complaint, as may be necessary to minimize any breach or prevent further breaches of the agreement or failure to comply with any of the provisions of the Act or these rules;
- (i) if any agency engaged in collection of statistics receives any complaint from any informant, it shall immediately communicate the complaint to the appropriate Government or the concerned statistics officer or any other authority appointed by the appropriate Government, as may be required;
- (j) the appropriate Government or the statistics officer or any other authority appointed by the appropriate Government may, on receipt of any communication under clauses (h) or (i), give directions, as may be necessary, to the agency; and
- (k) the statistics officer and every person engaged in the collection of statistics shall, on completion of their work, handover all the records and documents and furnish a certificate to that effect to the appropriate Government or to an officer authorised for the purpose by that Government.

### **Rule 13. Restrictions on use of personal information.**

Each agency engaged in the collection of statistics shall take all reasonable measures to ensure that

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- (a) personal information is protected against unauthorised access, disclosure or other misuse;
- (b) the agency uses personal information only for the purpose of fulfilling its obligations under a specified contract;
- (c) in the case of repetitive statistical surveys with a common set of informants, the agency uses the personal information earlier collected only for the purpose of setting up interviews with or otherwise contacting informants; and
- (d) the agency uses personal information for data processing only with adequate security checks.

**Rule 14. Right of entry into any premises of informants.**

A statistics officer or any person authorised by him in writing and carrying a photo-identity card issued by the statistics officer, shall, during the period of collection of statistics for the purpose of collection of statistics under the Act or for inspection and examination of records, and documents in connection with it, during 10.00 hrs to 17.00 hrs on any day or at a time mutually convenient to both the parties have the right to enter the premises of any informant in the portion of the premises normally entered by visitors or guests or as suggested by the informant.

**Rule 15. Processing of cases arising out of any alleged contravention of the Act.**

- (1) In cases of any alleged contravention of the Act by the informant, statistics officer, after making such inquiries as deemed fit, may cause a notice issued to the alleged contravener in writing, to show cause within a reasonable period of time to be specified in the notice as to why penalty proceedings should not be initiated against him for the contravention of the provisions of the Act.
- (2) A statistics officer after considering the explanation, if any, furnished by the alleged contravener in pursuance to the notice issued under sub-rule (1) of this rule, and after satisfying himself for reasons to be recorded in writing, shall forward the case along with the explanation furnished by the alleged contravener, as also the grounds for initiating the proceedings for penalty to the adjudicating officer.
- (3) In case of any alleged contravention of the Act by any person other than an informant, the appropriate Government may, after making inquiries as per the rules, cause a notice issued to the person in writing to show cause within a reasonable period to be specified in the notice as to why penalty proceedings should not be initiated against him for the contravention of the provisions of the Act.
- (4) The appropriate Government may, if it considers necessary, send a copy of the show-cause notice issued under sub-rule (3) of this rule and the explanation, if any, received from the alleged contravener to the concerned adjudicating officer for holding an inquiry for determination and imposition of penalty or otherwise.
- (5) In case of persons other than an informant who act in contravention of provisions under the Act, appropriate Government may, if it considers necessary, initiate independent proceedings as per the rules applicable to the nature of the alleged contraventions reported upon in respect of provisions of the Act.

**Rule 15A. Determination and imposing of, penalty.**

- (1) The appropriate Government may appoint as many officers as may be required, not below the rank of statistics officers, as adjudicating officers to hold an inquiry and impose penalty under the provisions of the Act.

- (2) Whenever a case on alleged contravention for determination and imposition of penalty is referred to, the adjudicating officer shall inquire into the matter and hold a hearing, either in person or virtual or by any other admissible mode.
- (3) The adjudicating officer shall issue a notice of hearing to the parties, including persons acquainted with the facts and circumstances of the case, by name, mentioning the alleged contravention, date, venue and mode of hearing, along with the relevant documents of the case, at least fifteen days before the scheduled date of hearing.
- (4) The notice of hearing may also provide for submission of written communication, which may be relevant for deciding the case, by the parties, if they so desire prior to the date of hearing.
- (5) The notice of hearing shall be served in the following modes, namely:-
  - (i) by speed post or registered post;
  - (ii) by electronic mail, in case electronic address is available; and proof of deliveries shall be kept on the record of the case file.
- (6) The parties may be present in person or through his duly authorised representative, by the specified mode of hearing as decided by the adjudicating officer including video conferencing, if the facility of video conferencing is available, at the time of hearing of the case.
- (7) The adjudicating officer, after hearing the parties shall pass a reasoned and speaking order under his signature and seal of the authority he represents. A copy of the said order shall be served upon the parties and proof of deliveries shall be kept on the record of the case file.
- (8) If the penalty has been imposed on the contravener under the provisions of the Act, the details of the appellate authority and the time line for preferring an appeal against the order passed by the adjudicating officer shall be provided. In addition, the details of the Government account and the mode of recovery of the penalty amount as also the timeline not less than thirty days by when the amount be deposited, shall be provided in the order. Further, the process of recovery as an arrear of land revenue, if the penalty is not deposited within the timeline, shall also be mentioned in the order.
- (9) The order should also mention reporting of compliance of the penalty order, by the contravener, to the statistics officer.

### **Rule 15AA. Powers of the adjudicating officer.**

An adjudicating officer appointed under section 15A of the Act to hold an inquiry and impose penalty, shall also have the powers to-

- (i) call for oral or written evidence on oath or on affidavit from parties including from any other person who has been summoned;
- (ii) peruse or inspect relevant documents, records or copies thereof;
- (iii) summon and enforce the attendance of any person acquainted with the facts and circumstances of the case.

Any appropriate agency including the District Administration shall render such assistance on receiving a reference regarding enforcing the attendance of any person while discharging the duties of the

adjudicating officer appointed under the Act.

**Rule 15B. Appeal against the order of adjudicating officer.**

- (1) The appropriate Government may appoint any of its officers, above the rank of adjudicating officer, as an appellate authority under the provisions of the Act.
- (2) Whoever aggrieved by the order passed by the adjudicating officer under this Act, may prefer an appeal to the appellate authority, within thirty days from the date of receipt of order, in Form-III.
- (3) An appeal may be admitted even after the expiry of the period of thirty days if the appellant satisfies the appellate authority that he had sufficient cause for not preferring the appeal within that period. In case the appeal has been preferred against the order of the adjudicating officer, the operation of the order of the adjudicating officer shall be kept in abeyance, till the disposal of the appeal.
- (4) Whenever, such an appeal is received, the appellate authority shall hold a hearing, either in person or virtual or by any other admissible mode, as may be decided by the appellate authority.
- (5) The appellate authority shall issue a notice of hearing to the parties, including persons acquainted with the facts and circumstances of the case, by name, date, venue and mode of hearing, along with the relevant documents of the receipt on appeal, at least fifteen days before the scheduled date of hearing.
- (6) The notice of hearing may also provide for submission of written communication, which may be relevant for deciding the appeal, by the parties, if they so desire at least five days before the date of hearing.
- (7) The notice of hearing shall be served in the following modes, namely:-
  - (i) by speed post or registered post;
  - (ii) by electronic mail in case electronic address is available; and proof of deliveries shall be kept on the record of the case file.
- (8) The parties may be present in person or through his duly authorised representative by the specified mode of hearing as decided by the appellate authority including video conferencing, if the facility of video conferencing is available, at the time of hearing of the case.
- (9) The appellate authority may, after giving the parties to the appeal an opportunity of being heard, pass such order as he may think fit.
- (10) A copy of the said order shall be served upon the parties and the statistics officer concerned, and proof of deliveries shall be kept on the record of the case file.
- (11) If the appellate authority has upheld the order of the adjudicating officer, a timeline for compliance of the said order should also be mentioned in the decision of the appeal.
- (12) The appellate authority referred to in sub-section (1) of section 15B of the Act, shall dispose of the appeal within sixty days from the date of filing the appeal.

## **Rule 16. Storage of data and records.**

Subject to the provisions of section 13 of the Act, the appropriate Government or an officer authorised by that Government shall, provide details by which any informant could access his own information for facilitating intimation of corrections or amendments on any inaccurate information, store the statistics collected under the provisions of the Act in such a manner as would facilitate easy retrieval of information collected from any informant so as to provide access to the informant, if necessary and keep all the undertakings and other material obtained from the statistics officers and other persons or agencies engaged in collection of statistics in safe custody.

## **Rule 17. Repeal and Saving.**

- (1) The Collection of Statistics Rules, 2011 is hereby repealed.
- (2) Notwithstanding such repeal, anything done or any action taken under the said rules shall be deemed to have been done or taken under the corresponding provisions of these rules.

Form-I

[See rules 7 (2), 9 (iii), 12 (e)]

Undertaking by statistics officer or adjudicating officer or appellate authority and other persons to be engaged in any capacity for collection of statistics under the provisions of the Collection of Statistics Act, 2008 (7 of 2009)

I, (Full Name), born on (Date of birth), son or daughter or wife of (Name of person) resident of (address) do hereby solemnly affirm, that I accept the responsibility (nature of work) assigned to me for collection of statistics in respect of (direction under section 3 or section 15A or section 15B of the Act) under the Collection of Statistics Act, 2008 (7 of 2009) as amended through Jan Vishwas (Amendment of Provisions) of Act, 2023 and the Collection of Statistics Rules, 2024, that I shall not access, use, disclose or retain personal information of any informant except in performing my duties of employment or contractual obligations in respect of collection of statistics, and that in case of any violation on my part to comply with the provisions of the Act and the rules made thereunder, and I shall render myself liable, in terms of the extant provisions of the Act or relevant law as applicable .

Place:

Date:

Signature of statistics officer or adjudicating officer or appellate authority or the person engaged in any capacity for collection of statistics

Form-II

(See rule 8)

Register of statistics officers or adjudicating officers or appellate authorities to be maintained by the appropriate Government

- (1) Details of the direction issued under section 3 of the Collection of Statistics Act, 2008:
- (2) Name and address of the appropriate Government making direction:
- (3) (a) Details of statistics officers appointed for collection of statistics under the aforesaid

direction:

S.No.	Designation of statistics officer	Official address	Geographical unit for which appointed	Powers, if any, delegated under section 4(4) and section 4(6) of the Act
(1)	(2)	(3)	(4)	(5)

Date of appointment	Period of appointment
(6)	(7)

(b) Details of adjudicating officers for collection of statistics under theaforesaid direction:

S.No.	Designation of adjudicating officer	Official address	Geographical unit for whichappointed
(1)	(2)	(3)	(4)

Date of appointment	Period of Appointment
(5)	(6)

(c) Details of appellate authority for collection of statistics under the aforesaid direction:

S.No.	Designation of appellate authority	Official address	Geographical unit for whichappointed
(1)	(2)	(3)	(4)

Date of appointment	Period of appointment
(5)	(6)

Place:

Date:

Signature with office seal of the officer

responsible for maintaining the record of statistics officers, adjudicating officers and appellate authorities

Form-III

(Form for filing the appeal against order of Adjudicating Officer)

[See Rule 15 B]

To,

The Appellate authority appointed under the Act:

Geographical Jurisdiction of the Appellate authority:

Subject: Appeal under section 15 B of the Act

(1) Name and address of the appellant.....

(2) Name and address of the Adjudicating Officer.....

- (3) Particulars of the case for which penalty has been imposed.....
- (4) Particulars of the order(s) including number and date, if any, against which the appeal is preferred .....
- (5) Amount of Penalty (Amount in Rs.).....
- (6) Grounds for appeal
- (7) Prayer or relief sought in the appeal:.....
- (8) Any other information relevant to the appeal.....

(1) Whether appeal filed within 30 days (Yes/No) If No, justification may be given for delay:

Name of the Appellant.....

Signature.....

Place.....

Date.....

Address for correspondence (including mobile or telephone number and email, wherever available).....

Enclosures:

- (1) Copy of the order passed by Adjudicating officer.
- (2) Case documents as received from Adjudicating officer at the time of hearing.
- (3) Any other relevant material relied upon.
- (4) Justification for delay if any.